

- Market Manager Required -

The Willunga Farmers Market Steering Committee has established the framework for a weekly market specialising in produce from the Fleurieu Region, to be held in the township of Willunga, 40 minutes from Adelaide. The market is planned to start in mid February and the committee is seeking to appoint a manager to oversee the ongoing success and stability of the market as outlined in the Willunga Farmers Market Charter.

Position: Willunga Farmers Market Manager

Hours of work: Approx 28 hours per week

Commencement Date: Immediately

Duties will include:

The Market Manager will be expected -

- To publicise and promote the market to both vendors and the public
- Ensure the smooth operation of the market
- Handle all enquiries relating to stall hire
- Oversee the setting up and dismantling of the market
- Set up the office of the Market Manager and maintain the office records for the market
- Maintain the market database
- Hold a stall-holders' meeting at the close of each market
- Develop fundraising opportunities and promotional materials

The successful candidate will require the following qualifications, skills and experience:

- A sound knowledge of the food industry
- A tourism and hospitality background
- Office management skills
- Knowledge of database maintenance and MYOB
- Publicity and promotional experience relevant to the food industry
- Excellent interpersonal skills
- Ability to work across all sectors of the community
- Team building abilities

Please submit your application with current resume to:

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Or Fax: 08 85577837